



December 2024

Parent Payments Policy

2025 Parent Payment Arrangements

Dear Parent/Carer,

Flowerdale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Flowerdale Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate the best possible program to enhance teaching and learning in the classroom and beyond. These financial contributions assist us with purchasing materials for the Creative Arts, Physical Education, Science, Technology and Digital Learning and a variety of experiences such as specialist incursions and excursions.

Please find attached Flowerdale Primary School's voluntary financial contributions schedule for 2025, which includes an overview of what your contributions will help us to provide. Please note - there will be no individual book packs provided to students in 2025. All necessary consumable items will be supplied directly to classrooms in bulk and will be distributed to students as and when they are needed.

No contribution has been applied for the MARC – Mobile Library, MACC – Mobile Art Craft or Physical Education & Sport – materials and equipment for 2025.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Stephanie Marcanio
(Acting Principal)

Casey Herweynen
(School Council President)



Flowerdale Primary School

Small Schools Are Great Schools

■ 3377 Whittlesea Yea Road, Flowerdale VIC 3717
 ■ Phone: (03) 5780 1264 ■ Email: flowerdale.ps@edumail.vic.gov.au

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • Classroom – pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers etc. • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, clay, wood, beading etc. • Science – ingredients, books, shared classroom materials • Mathematics – numeracy blocks, stationery, maths kits • English – book boxes, class sets, novels, take home books 	\$ 105
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • Essential Assessments • Mathletics, Reading Eggs & Writing Legends 	\$ 35
Total of Curriculum Contributions	\$140
Other Contributions - for non-curriculum items and activities	Amount
<ul style="list-style-type: none"> • Voluntary Amount - You may like to make a voluntary contribution to enable the school to develop and maintain areas around the school and grounds to support special projects. Any amount is greatly appreciated. 	\$ _____
Total Curriculum Contributions & Voluntary Amount	\$ _____



Extra-Curricular Items and Activities

Flowerdale Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis.

No payment is required for these items or activities at this time – permission forms and payment requests will be sent out to families throughout 2024.

Extra-curricular Activities & Items	
<i>Swimming Carnival</i>	Intensive Swim Program
<i>Year 4 to 6 School Camp – Malmsbury</i>	School Photos
Athletics Carnival	Hoop Time
Down ball	<i>ELF Day</i>
<i>Year 6 Hoodie</i>	<i>Other incursions & excursions to be schedule</i>

Financial Support for Families

Flowerdale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Stephanie Marcanio (Acting Principal) or Cherie Graham (Business Manager)

Ph: 03 5780 1264 | Email: flowerdale.ps@education.vic.gov.au

Payment methods

- Cash
- BPay - your unique BPay reference will be provided by the school upon request
- Direct Deposit – contact Cherie Graham (Business Manager for banking details)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



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2025 Parent Payment

Please return this completed sheet with you when making your payment

Family Name: _____

Students Name: _____

Year: _____

Total

Category	
Curriculum Contributions	\$
Voluntary Contributions	\$

Parent Payment Arrangements

Option 1 Payment in full

Option 2 Other payment arrangements

- If selecting **Option 2** please make an appointment with the school to discuss your available payment options.

I have enclosed payment of \$_____ Cash

Use pre-paid funds on Student Account

Payment has been BPay of \$_____ Ref # _____ Date: ___ / ___ / ___

Payment has been Direct Deposited \$_____ Ref # _____ Date: ___ / ___ / ___

Signed _____

Date ___ / ___ / ___

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.