



Flowerdale Primary School

Small Schools Are Great Schools

CAMPS AND EXCURSIONS POLICY

Rationale:

Flowerdale Primary School believes that the role of camps and excursions is to offer students learning opportunities beyond the classroom which support the classroom program and the Australian Curriculum. The aim is to engage the students and motivate them in their learning.

Guidelines:

Excursions should:

- Further develop interpersonal and social skills of the students.
- Support curriculum units within the grade.
- Develop students' initiative, cooperation and social abilities as a group.
- All excursions will be chosen by staff and should be linked to class programs.
- All excursions will be organised in accordance with DEECD guidelines.

Camps should:

- Develop sequentially over a seven year period.
- Further develop interpersonal and social skills of the students.
- Support curriculum units within the grade.
- Develop students' initiative, cooperation and social abilities as a group.
- All camps will be chosen by staff and should be linked to class programs.
- All camps will be organised in accordance with DEECD guidelines.

Considerations:

- Maintenance of full records, including documentation of the planning process.
- Venue selection takes into account; assessment of excursion risks and procedures in the event of an emergency.
- Arrangements if the excursion needs to be cancelled or recalled (for example, due to forecast severe weather conditions).
- Completion of an online notification of school activity form three weeks prior to the activity.
- First aid requirements are met.
- Communication with families is clear to ensure that students provide appropriate clothing and equipment for the event, including medication.
- Any other measures necessary for student and staff safety and welfare.
- All camps are to be at an accredited venue with a bushfire emergency management plan.
- All camps and excursions are to be approved by Flowerdale Primary School Council.

Staffing and Supervision

The school needs to ensure that:

- There is sufficient staff to provide appropriate and effective supervision.
- The experience, qualifications and skills of each staff member (including volunteers, instructors, etc) will allow them to provide effective supervision in general and for planned activities.
- There are appropriate levels of supervision in view of the activities undertaken and students involved.
- There is informed consent from parents or carers.
- There is adequate student and staff medical information.
- Students are prepared and agree to a Code of Conduct outlining appropriate behaviour.
- Staff will supervise students on buses according to the Bus Management Policy.

Related policies include:

Child Safe Standards Policies and Statements

Student Engagement Policy

Bus Policy

Student Welfare Policy

Healthy Eating Policy

First Aid Policy

Asthma Management and Anaphylaxis Management Policies

Ratified by School Council on July 2017

